



CYNTHIA A. HARDING, M.P.H.
Interim Director

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November 16, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT A REVISED NOTICE OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS AND HOSPITAL PREPAREDNESS PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to accept future amendments from the Centers for Disease Control and Prevention (CDC) that are consistent with the requirements of Notice of Award (NA) Number 1U90TP000516-01 that allow for the rollover of unspent funds and/or redirection of funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept CDC NA Number 5U90TP000516-04 REVISED, Revision 2, issued on September 24, 2015, for the Public Health Emergency Preparedness (PHEP) and Hospital Preparedness Program (HPP) Cooperative Agreement for the period July 1, 2015 through June 30, 2016 (Budget Year 4).

This NA authorizes: 1) the release of restricted Base, Cities Readiness Initiative (CRI), and HPP indirect cost funding in the amount of \$2,198,388, \$390,856, and \$878,203, respectively, for a total amount of \$3,467,447; 2) the correction of HPP's Budget Year 3 carryover funding from \$463,062 to \$582,742, an increase of \$119,680; 3) the approval of the use of HPP carryover funds in the amount of \$119,680; and 4) the redirection of HPP funds in the amount of \$194,700.

Carryover of HPP Funds:

A total of \$119,680 in carryover HPP funds is allocated as follows:

Contractual: A total of \$108,800 will be used to support the completion of the pediatrics and mass casualty projects from Budget Year 3 and to fund an additional hospital to participate in the HPP program.

Indirect Cost: A total of \$10,880 is needed to reflect the current indirect cost rate.

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Redirection of HPP Funds:

A total of \$194,700 will be redirected from the supplies budget category to:

Contractual: A total of \$194,700 will be used to support the completion of the pediatrics and mass casualty projects from Budget Year 3 and to fund an additional hospital to participate in the HPP program.

All other terms and conditions of the award remain in effect.

County Counsel has reviewed and approved CDC NA Number 5U90TP000516-04 REVISED, Revision 2 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:eav
DA#03443

c: Chief Executive Officer
Interim County Counsel
Acting Executive Officer, Board of Supervisors